

November 14, 2016

The meeting was called to order at 6:30 p.m. by Mayor Lara Edwards with prayer and salute to the flag. In attendance: Edwards, Lewis, Rudd and Roddenberry.

The minutes from the previous meeting were approved as presented by the Clerk. Motion by Rudd, second by Lewis, passed 4/0.

Leonard Tarrt reported to the Council that Tom Barton passed and received his distribution system operator license.

The City Council was advised of a water issue that took place on shut-off day involving the Randal Douglas account. Apalachee Center had requested to be on the agenda to advocate for the family, however, no one was in attendance.

Clerk, Ashley Schilling, presented the Council with Resolution 2016-02 - A RESOLUTION OF THE CITY OF SOPCHOPPY APPROVING THE WAKULLA COUNTY LOCAL MITIGATION STRATEGY AND PROVIDING FOR AN EFFECTIVE DATE. The resolution was adopted on a motion by Roddenberry, second by Rudd, passed 4/0.

Clerk Schilling also presented the Council with Resolution 2016-03 – A RESOLUTION OF THE CITY OF SOPCHOPPY, FLORIDA, AMENDING THE CITY OF SOPCHOPPY ADMINISTRATIVE MANUAL/EMPLOYEE BENEFITS SECTION; ADDING A PAY INCENTIVE POLICY; ADDING AN UNUSED LEAVE POLICY; AND PROVIDING AN EFFECTIVE DATE. Commissioner Lewis proposed clarifying the Tier 2 section by stating “Prior to the employee obtaining the certification” the employee’s supervisor will present justification and recommendation to the Council for consideration. Also, deleting the last sentence of Tier 1 stating new hires not having required certification will be given an allotted time to earn it. The changes will be made and presented at the December meeting.

Attorney Dan Cox was asked by the Council to contact the County regarding the tax certificates for the Beasley property and also to check on the ongoing grinder pump issue with DEP.

Ashley Schilling reported on the FRDAP grant for the Depot Park. We have not received the agreement yet, and cannot begin work until we do. She also contacted the Wakulla County Property Appraiser and the three parcels have been changed into a single unit as 33 Rose Street.

The financial and adjustment reports were approved by signature of the Council.

The Clerk reported on the FY 15/16 budget. The City’s income was greater than anticipated and expenditures were less than anticipated. No budget amendment is required.

The City holds two loans and two bonds with Berkadia. The Council gave approval to Clerk Schilling to pay off the loans. Motion made by Lewis, second by Roddenberry, passed 4/0.

Ashley Schilling also reported on a meeting she had with Duke Energy regarding upgrading the street lights within the City to LED. With the new lighting the City will pay an additional \$68.24 a month. If we add additional lights (15-20) the cost will increase \$120-150 a month. The Council requested Mrs. Schilling to proceed with the plan study with Duke.

The City Council was presented with employee's current position descriptions along with suggested changes. The Council will bring their thoughts back to the next meeting.

Public Works Director Leonard Tartt reported the City has received the first invoice from Baskerville-Donovan for the Casora project. BDI has indicated they have completed surveying and partial conceptual plans. Leonard Tartt and Ashley Schilling will be meeting with Ric Delp, BDI, to clarify the contract, payment, and reimbursement from NFWFMD.

Mr. Tartt also informed the Council of the Lawhon Mill Road bridge damage as a result of a traffic crash. He will be sending the driver's insurance company an estimate for damages.

Commissioner Lewis reported the community event held at the Methodist and Spirit Life Churches was successful.

Commissioner Rudd requested Mr. Tartt research the cost of installing speed humps on Rose Street. He also would like Mr. Tartt and Attorney Cox to look into the transmission line agreement we have with Talquin located on Crawfordville Highway.

With no further business, the meeting adjourned at 8:20 p.m. Motion by Lewis, second by Roddenberry.