

CITY OF SOPCHOPPY REQUEST FOR ADMINISTRATIVE SERVICES PROPOSALS The CITY OF SOPCHOPPY hereby requests proposals from qualified individuals or firms to provide administrative services for an anticipated \$600,000 FFY 2021-2022 Florida Small Cities Community Development Block Grant (CDBG) in the neighborhood revitalization program category that may fund public infrastructure improvements such as street repaving, drainage, and water system upgrades, repairs, and related activities. Proposals will be considered on an equal competitive basis using the following criteria: (1) Successful administrative experience: Max. 30 points; (2) Proposed approach: Max. 25 points; (3) Administrative experience with rural communities: Max. 25 points; (4) Qualifications of project staffing: Max. 15 points; (5) Fee: Max. 5 points. One (1) original and five (5) copies of sealed proposals marked "RESPONSE TO SOPCHOPPY CDBG ADMINISTRATIVE SERVICES RFP" shall be delivered by 2pm Monday, April 3, 2023, to Sopchoppy City Hall which is located at 105 Municipal Avenue (P.O. Box 1219), Sopchoppy, Florida 32358 ATTN: Ashley Schilling, City Clerk. In accordance with Chapter 287.133(2)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal. EQUAL OPPORTUNITY EMPLOYER/AFFIRMATIVE ACTION/FAIR HOUSING/HANDICAPPED ACCESSIBLE JURISDICTION. PUBLICATION: 3/16/23