

December 9, 2024

The meeting was called to order at 6:30 p.m. by Mayor Leonard Tartt with prayer and salute to the flag. In attendance: Tartt, McClendon, Westmark, and Lewis.

A motion to approve the September 9, 25, and November 14, 2024, minutes was made by Lewis, second by McClendon, 4/0.

Resolution 2024-02 was presented by City Clerk Ashley Schilling - A Resolution Of The City Of Sopchoppy, Florida, Amending The City Of Sopchoppy Administrative Manual Job Classifications And Salary Ranges, Amending The Position Description For The Maintenance Technician And Providing An Effective Date. – The resolution was read by title only. A **motion** to approve Resolution 2024-02 was made by Lewis, seconded by Westmark, 4/0.

Resolution No. 2024-03 was presented by Clerk Schilling - A Resolution Of The City Commission Of The City Of Sopchoppy, Florida (The "City") Approving The Sale And Terms Of Sale Of The City's Capital Utility Revenue Note (The "Note"); Establishing The Terms Thereof; Approving A Private Placement Of The Note; Authorizing Certain Officials And Employees Of The City To Take All Actions Required And Execute And Deliver All Documents, Instruments And Certificates Necessary In Connection With The Issuance, Sale And Delivery Of The Note; Specifying The Application Of The Proceeds Of The Note; Providing Certain Other Details With Respect To The Note; And Providing An Effective Date. – Attorney Dan Cox stated the City is taking out a \$3million loan from Prime Meridian to fund the Phase 1 Water System Improvements (well 7, tower, 12” main extension). Attorney Cox further stated \$1million will repay the City for the 12” main extension, interest only payments for the first 12 months, and the note will mature in 240 months. Cox recommended adopting the Resolution and closing is set for December 11. Attorney Cox will charge \$7,500 for his services in relation to the loan. A **motion** to approve Resolution 2024-03 was made by Westmark, seconded by Lewis, 4/0.

The financials and adjustments were approved by signature of the Council.

Clerk Schilling reminded everyone of the Christmas dinner at Angelo’s, December 12, 6:30 p.m.

Clerk Schilling presented an engagement letter from James Moore for audit services for the next three years - \$25,000, \$26,000, \$27,000. A **motion** to approve the contract was made by Lewis, seconded by Westmark, 4/0.

Jeff Jones with BDI updated the Council on the Phase 1 Water System Improvement – the 12” main has been installed and will be inspected December 10 and the next step is to place a new well, booster pump, and ground storage tank at the well 7 site.

Mr. Jones is working on a USDA Rural Development grant for \$1million for well 5 fuel plume issue.

Mr. Jones also suggested if the City acquires the WCSB property on Yellow Jacket and places a new well there, it could potentially replace wells 1 and 2, or the City can upgrade water mains to maximize usage of the current two wells.

Mayor Tartt reminded Mr. Jones of the importance of submitting legislative appropriation requests well before the deadline.

PWD Green stated he continues to work on the Well 1 disinfection by-products issue and is moving in the right direction. The issue should be resolved soon.

The City has been approached with multiple sponsorship requests since the beginning of the fiscal year. Councilman Lewis asked the Council to be aware of the amounts given and to potentially lessen that amount, to ensure the sponsorship funds last the remainder of the fiscal year.

Councilman Lewis also spoke with PWD Green and the park attendant regarding ideas to enhance the City Park, (i.e., electric/water upgrades, increase site sizes, slanted and/or pull thru sites, remove trees, continue the pavement behind the bathrooms and to roadside, separate tent sites, use ballfield for dog park, donate Curtis Mills schoolhouse to Historical Society). Councilman Lewis asked the Council to give thought to changes and submit any ideas to PWD Green and asked Clerk Schilling to contact Andy Easton to see if there are any grants available.

Councilman Lewis would also like to continue discussions with Rick Myhre and the WCSB regarding the school property on Yellow Jacket. CC Schilling and Mr. Lewis will meet with Mr. Myhre and will update the Council at the January meeting.

With no further business, the meeting adjourned at 7:27 p.m. Motion by Lewis, second by Westmark, 4/0.